



Purley Bowls Club

The Ridge, Purley, Surrey CR8 3PF

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www.purleysbowlsclub.com

PURLEY BOWLS CLUB - CHAIRPERSON JOB DESCRIPTION

Role: Chairperson

Responsible to: Bowls Club Committee

Responsibilities: To include the following duties:

- Support the efficient running of the Bowls Club
- Chairing regular committee and annual general meetings
- Helping others understand their roles and responsibilities
- Communicating with various members within the club
- Being actively involved in developing an action plan for the club
- Representing the club at local and regional events
- Assist the club to fulfil its responsibilities in safeguarding
- Ensuring an understanding of the legal responsibilities of the club to which the Club complies